

COUNCIL MEETING MINUTES – December 4, 2017

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on December 4, 2017 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Proclamation - Drive Sober or Get Pulled Over 2017 Year End Crackdown

Mayor Simonsen read a proclamation supporting the Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown from December 8, 2017 through January 1, 2018, and presented it to Officer Urquhart.

Consent Agenda

- | | |
|---------------------|---|
| Approval of Minutes | November 20, 2017 |
| Res. #2017-314 | Authorization for the Payment of vouchers \$ 480,553.45 |
| Res. #2017-315 | A Resolution Approving A Salary Increase per Article XI, Section H of the Lower Township Supervisors Union Contract (G.Douglass \$ 4,000) |
| Res. #2017-316 | A Resolution Approving A Salary Increase per Article XI, Section H of the Lower Township Supervisors Union Contract (M.Vitelli \$ 3,500) |
| Res. #2017-317 | Authorization for Refund of Taxes (3 properties \$5,000.51) |
| Res. #2017-318 | A Resolution Requesting Release of Performance Guarantee for Sheriff Taylor Boulevard Widening; Escrow #016-11-01 |
| Res. #2017-319 | Authorization for 2017 Incentive Award for Insurance Waiver (25 employees - \$60,000.) |
| Res. #2017-320 | Authorization for the Payment of College Credits (20 employees \$18,160) |
| Res. #2017-321 | A Resolution Authorizing the Acceptance of Cops in Shops Funding- Summer Shore Initiative 2018 (\$2,640) |
| Res. #2017-322 | Approving a Professional Service Contract with Mott MacDonald for the Township of Lower Roadway Evaluation (\$13,320.00) |
| Res. #2017-323 | Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drive Sober or Get Pulled Over Year End Crackdown \$5,500) |
| Res. #2017-324 | A Resolution Approving Change Order #1 to H4 Enterprises, LLC for the Removal of Additional Concrete Pavement to the "Reconstruction of Old Route 109" Project (additional \$8,016) |
| Res. #2017-325 | Transfer of 2017 Appropriations (\$185,000 from Gas/Insurance to Capital/Manager O/E) |
| Res. #2017-326 | Authorization to Cancel General Ledger Balances (\$45,884.35) |
| Res. #2017-327 | Approving a Professional Service Contract with DeBlasio & Associates for Professional Engineering Services for a Multi-Purpose Field Construction at Freeman Douglass, Jr. Memorial Park (\$55,000) |
| Res. #2017-328 | Appointments to the Historic Preservation Commission (VonCollin to replace Hayes and appointment of Morris as Alternate) |
| Ordinance #2017-15 | Salary and Benefit Ordinance for the Township of Lower – This Ordinance is required to be adopted annually. This is the first reading of this Ordinance. The public hearing and second reading has been scheduled for December 18, 2017 |
| Ordinance #2017-16 | An Ordinance Amending Ordinance #2017-07; Amending the Construction Code - This Ordinance amends the Construction Code Fee Schedule; changing the last line of two sections; and adds the State Mandated section entitled Mechanical Inspections. This is the first reading of this Ordinance. The public hearing and second reading has been scheduled for December 18, 2017 |

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY						X
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Regular Agenda

Res. #2017-329

Authorization for 2017 Incentive Awards for Insurance Waiver (M.Perry \$2,500)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY						X
ROY		X	X			
SIPPEL	X		X			
SIMONSEN			X			

Res. #2017-330

Authorization for the Payment of College Credits (M.Perry \$1,000)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY						X
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

Ordinance #2017-14

An Ordinance Amending Section 166-2, License Fees; of Chapter 166 Entitled "Animals" of the General Ordinances of the Township of Lower - This Ordinance changes the Dog License fee from \$4.20 to \$5.00 and from \$7.20 to \$10.00. This is the second reading and public hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY						X
ROY			X			
SIPPEL	X		X			
SIMONSEN		X	X			

Manager's Report

Manager Ridgway informed about a shared service agreement with the County Prosecutor's Office to help with the fight against opioids, in addition to working with Cape Assist to coordinate recovery options. He gave a brief report from the tax assessor's office regarding a decrease in tax appeals and an increase in ratables. He also shared news about employee benefits and financial planning.

Administrative Reports

Personnel Action Report

Council Comments

Councilmember Conrad touched on topics including NJLM classes, Wassail Day at HCSV, and a reminder to check batteries and replace smoke detectors regularly. He also expressed wishes for a happy Hanukah.

Councilmember Roy commented on the success of the Tree Lighting Ceremony and thanked Manager Ridgway for taking steps to fight the opioid crisis. He also reminded everyone to be safe during the holiday season.

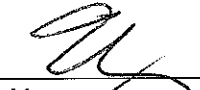
Deputy Mayor Sippel commented on the Tree Lighting Ceremony, reminded about the Run for the Fallen fundraiser, and provided Veteran's tax exemption forms to qualified veterans.

Mayor Simonsen commented on the success of the Tree Lighting Ceremony and Hospitality Night. He announced the upcoming Christmas parade and the date for the Reorganization Meeting. He also informed that work will begin on Route 109 and wished everyone a happy Holiday.

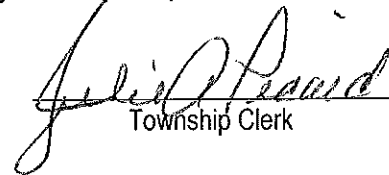
Call to the Public

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 7:18 p.m.



Mayor



Township Clerk

Approved: *Dec 18, 2017*